Sort by status to highlight top candidates.

For higher statuses be sure to include or have ready:
- Candidate resume, portfolio, etc.
- Research Criteria Score and Scorecard from Stage 4
- Candidate Assessment Report

For lower statuses, a simple summary of the number of candidates in that stage should be sufficient.

If you're still early in the project, you may also want to present the Research Coverage Report from Stage 4.

Using collaborative, online, Retained Search management software can greatly reduce the effort to compile and present Status Reports to your client.

MSFT / CEO Search
Started June 07, 2019 (159 days)

Potential Candidate (3 Candidates)

Marc Benioff in 5.0 ★
Salesforce, Chairman & Co-CEO

Date Added	Date Presented	Date Last Updated
06/07/2019	06/07/2019	10/31/2019

Brian Chesky in 4.3 ★
Airbnb.com, Co-founder & CEO

Date Added	Date Presented	Date Last Updated
06/07/2019	06/07/2019	10/31/2019

Michael Dell in 0.0 ☆
Dell, Chairman and CEO

Date Added	Date Presented	Date Last Updated
06/07/2019	06/07/2019	10/31/2019

Pursuing (2 Candidates)

Daniel Ek
Spotify, Chairman & CEO

Reed Hastings
Netflix, Chairman / CEO

Research (3 Candidates)